

**2016 ANNUAL REPORT TO THE
PORT OF NEWPORT BOARD OF COMMISSIONERS**

This Annual Report is filed with the Port of Newport Board of Commissioners by the President, Vice President and Secretary/Treasurer pursuant to ORS 777.140(2). This report focuses on the major events and accomplishments during the course of the previous calendar year. The report is available at the Port office and is formally submitted into the public record.

1. Adopted Resolution 2015-01, authorizing interfund transfers, interfund loans, adopting a supplemental budget to the 2014-15 fiscal year budget, and making appropriations to complete dredging and mitigation at the International Terminal, mitigate the loss of eel grass habitat at NOAA, and construct a storage facility.
2. Approved an Information Technology Contract with HC Networks.
3. Approved a Special Use Permit for Moxie Pictures.
4. Commissioner Chuck reported that he attended a recent Council of Governments transportation meeting. He also attended an OCZMA meeting.
5. Performed General Manager's annual performance evaluation and renewed a one-year employment agreement with Kevin Greenwood.
6. Amended rate schedule to include impoundment fees.
7. Commissioner Barton attended Senator Merkley and Representative Schrader's Town Hall Meeting, accompanying the General Manager.
8. Commissioner Chuck and the General Manager attended the Yaquina Bay Emergency Management meeting. The focus was on procedures to follow in the event of a distant tsunami event.
9. Approved a Special Use Permit for Davis Show Carnivals
10. Approved a Special Use Permit for Newport Marathon.
11. Approved a Special Use Permit for Barrel to Keg Race.
12. Approved a joint application with the city to DSL and ACE for mitigation for a city stormwater project.
13. Approved NOAA recreational mitigation sites.
14. Adopted Resolution 2015-04, a Public Records Policy.
15. Approved OBDD Grant Amendment \$40K for Vision Planning.
16. Approved the Port of Newport's McLean Point property for a state of Oregon Regionally Significant Industrial Area (RSIA) Designation.
17. Adopted Resolution 2015-02, a background check policy for Port services.
18. Approved a lease-option with Teevin Bros. for the McLean Point property.
19. Approved Resolution 2015-03 allowing employees to donate sick time to co-workers.
20. Awarded a contract to Northwest Parking Equipment Company for a new credit card automated launch ticket machine.
21. Awarded a contract for hoist dock crane repairs to Yaquina Bay Boat Equipment.
22. Awarded a South Beach trailer parking lot repair contract to Cedar Creek for paving.
23. Awarded a personal services contract to MTS to provide divers for a Gaper Clam Study.
24. Adopted Resolution 2015-06 setting rates, fees and charges.
25. Adopted Resolution 2015-07 approving a compensation plan for Port employees.
26. Adopted Resolution 2015-08 adopting rules for charter fees.
27. Adopted Resolution 2015-05 amending the general manager's authorization on small procurement limits.
28. Awarded a personal contract with Todd Chase for grant writing services.

29. Awarded a personal contract with Coast and Harbor Engineering for a NOAA dredging minimization study and analysis.
30. Adopted Resolution 2015-10, approving the 2015-2016 fiscal year budget.
31. Adopted Resolution 2015-09 updating the Port of Newport's Capital Improvement Project Prioritization List and identifying the International Terminal Shipping Facility as the Port's top capital priority.
32. Adopted the job description and compensation range for the Director of Operations and assisted in the hiring of Rick Fuller for the position.
33. Authorized a contract with the City of Newport to study an urban renewal district at McLean Point which resulted in a district being formed which will bring much-needed utilities to the area.
34. Commissioner Chuck presented Fleck and Barton with plaques in appreciation of their work on the commission.
35. Approved an Inter-Governmental Agreement with the State of Oregon for Bridge/Pier inspections.
36. Commissioners Stewart Lamerdin, Ken Brown, Walter Chuck and Patricia Patrick-Joling were sworn into office.
37. Elected Walter Chuck as President, Ken Brown as Vice-President, and David Jincks as Secretary/Treasurer of the Port of Newport Board of Commissioners.
38. Approved Resolution 2015-12 Adopting a Special Use Permit Policy.
39. Awarded a contract with GRI for terminal boring services.
40. Awarded a contract with Grimstad & Associates for accounting services.
41. Authorized replacement of an Uninterrupted Power Supply for NOAA MOC-P.
42. Approved a contract with Outdoor Fence Co. for an entry gate at MOC-P.
43. Approved Resolution 2015-13 Authorizing Signers.
44. Approved donation of the Port's portion of ticket sales for the Great Albacore Tuna BBQ Challenge in the amount of \$2,422 to the Newport Food Pantry.
45. Adopted Resolution 2015-14 Amending Classification and Compensation Plans for Port Employees.
46. Awarded a contract with SHN Consulting Engineers and Geologists, Inc. for consultation on capital facilities projects.
47. Approved a Special Use Permit for Bay to Brews Half Marathon & 10K.
48. Approved a Special use Permit for the U-DA-Man salmon fishing tournament
49. Approved a Special use Permit for the Trick or Treat Monster Feet run.
50. Authorized procurement of a Shelter Station at the entrance to NOAA.
51. Authorized an application for DLCD Technical Assistance Grant for vision planning.
52. Adopted Resolution 2015-15 setting limits for charter/guide vessel insurance coverage.
53. Approved a letter to the Lincoln County Historical Society regarding the installation of the USS Pasley propeller.
54. Approved an Inter-Governmental Agreement with the State of Oregon establishing a business relationship to address project priorities and funding.
55. Awarded a contract to All-Ways Painting for demised area painting at the Newport International Terminal facility.
56. Approved a Partial Street Vacation from the City of Newport to assist in the facilitation of the new Samaritan Pacific Health Services hospital.
57. Adopted Resolution 2015-16, establishing Workers' Compensation Coverage for Volunteers.
58. Commissioner Chuck attended the OSU Board of Trustees retreat.
59. Awarded a contract to Rule Steel Container to acquire new dumpsters for south beach.
60. Approved a Special Use Permit for the 4th Annual Newport Turkey Trot.

61. Authorized and Letter of Support from the Commission and the application to the ConnectOregon VI grant program.
62. Adopted Resolution 2015-17 Amending the Classification and Compensation Plan for Port Employees to add a full-time accountant position.
63. Approved a lease renewal to Leslie Lee, Inc.
64. Approved a lease renewal for the Port administrative office with Design Space Modular Buildings.
65. Approved a Special Use Permit and Location Release for Original Productions, LLC.
66. Awarded a personal services contract to Stuntzner Engineering for Shipping Terminal design and engineering.
67. Commissioner Chuck attended a TIGER grant meeting, and a meeting regarding International Terminal development and Teevins Bros.
68. Approved Declarations of Surplus Property: vessels Rose, Grumpy Dragon, Fiesta, and Soper's Sailboat.
69. Received 2% insurance premium discount for successfully obtaining board training. Special Districts Association of Oregon (SDAO) received a Board of Commissioners Assessment on January 13th. Commissioners Chuck, Fleck, Brown, Barton and Jincks attended.
70. Received TIGER grant in the amount of \$2MM for the Port of Newport International Terminal Shipping Facility project.
71. Awarded a contract to Design Space Modular Buildings for renovations to the administrative office and customs office.
72. Authorized an application to finance Systems Development Charges for the International Terminal Shipping Facility project.

The President, Vice President, Secretary/Treasurer are proud of the work accomplished by our Commission and staff. We look forward to an equally successful 2016. This Annual Report is submitted to the Port of

Newport by:



Walter Chuck, President



Ken Brown, Vice President



David Jincks, Secretary/Treasurer

At their January 26, 2016 Regular Board Meeting

