


2019 ANNUAL REPORT TO THE
PORT OF NEWPORT BOARD OF COMMISSIONERS

This Annual Report is filed with the Port of Newport Board of Commissioners by the President, Vice-President, and Secretary/Treasurer

Action	Date	Type
Adopted Resolution 2018-01 Naming a Registered Agent.....	01/23/18	Resolution
Adopted Resolution 2018-02 Amending the Commercial Fishing Users Group Committee Membership to Change Longliner to Fixed Gear	01/23/18	Resolution
Approved Siusla Broadband Security Annual Maintenance Contract.....	01/23/18	Contract
Approved Leisure Interactive Annual Contract - Hercules.....	01/23/18	Contract
Approved SDIS Liability & Property Insurance Renewal.....	01/23/18	Contract
Approved Servco Pacific Marine Insurance Renewal.....	01/23/18	Contract
Approved Andersen Construction Lot Lease.....	01/23/18	Lease
Approved Declaration of Surplus Property - Wood Planks at McLean Point.....	01/23/18	Finance
Approved Budget Committee, Officers and Calendar.....		
Adopted Resolution 2018-03 Opposing Offshore Oil and Gas Exploration	02/27/18	Resolution
Approved the employment of Don Moon as International Terminal Supervisor.....	02/27/18	Personnel
Approved a Special Use Permit for the Newport Booster Club Newport Marathon.....	02/27/18	SUP
Approved a Special Use Permit for Ardor Adventures Annual Events.....	02/27/18	SUP
Approved the Fiscal Year 2016-2017 Audit Report.....	02/27/18	Other
Approved a Contract with Doug Parsons as General Manager.....	03/05/18	Personnel
Authorized the Purchase of a Truck for the International Terminal.....	03/05/18	Other
Approved a Special Use Permit for Davis Shows Newport Loyalty Days Carnival.....	03/20/18	SUP
Approved Resolution 2018-04 Naming a Registered Agent.....	03/20/18	Resolution
Approved Resolution 2018-05 Designating Bank Accounts & Authorizing Check Signers.....	03/20/18	Resolution
Increased the General Manager's Signature Authority from \$5000 to \$7000 with restrictions.....	04/10/18	Finance
Approved the Purchase of Through-Rods for Floating Docks on Port Dock 5.....	04/24/18	Contract
Implemented a Public Comment Request Form.....	04/24/18	Other
Authorized the transfer of \$200K from NOAA Account #51085 to NOAA Account #51087.....	04/24/18	Finance
Declared Port Commission Position #5 Vacant.....	05/07/18	Other
Appointed Commission Officers Pro Tem: Stewart Lamerdin, President Pro Tem; Sara Skamser, Vice-President Pro Tem; and Walter Chuck, Secretary/Treasurer Pro Tem.....	05/07/18	Other
Selected Fred Postlewait as Budget Committee President.....	05/18/18	Other
Approved a Special Use Permit for the Yaquina Bay Yacht Club Summer Sailstice.....	05/29/18	Other
Approved a Special Use Permit for the Sea Scout Ramparts Recruitment Barbecue.....	05/29/18	SUP
Adopted Resolution 2018-08 Authorizing Transfer of Previously Appropriated Funds for the NOAA Recreational Access Floating Dock	05/29/18	Resolution
Approved Contract with IconiPro for Security System at NIT & adjacent Net Shop.....	05/29/18	Contract
Approved Budget for the Port of Newport's 2018-2019 Fiscal Year.....	06/13/18	Finance
Approved a tax rate of \$0.0609 per \$1000 of assessed value for operating and bond payments.....	06/13/18	Finance
Terminated Doug Parson's Contract as General Manager effective July 26, 2018.....	06/25/18	Personnel
Appointed Aaron Bretz as Clerk of the Board.....	06/26/18	Personnel
Appointed James Burke to Commission Position #5 for a term expiring June 30, 2019.....	06/26/18	Commission
Adopted Resolution 2018-06 Adopting a Compensation Plan for Port Employees.....	06/26/18	Resolution
Approved Resolution 2018-07 Setting Rates, Fees & Charges.....	06/26/18	Resolution
Approved Resolution 2018-09 Adopting the 2018-19 Fiscal Year Budget, Making Appropriations, Levying and Categorizing the Tax	06/26/18	Resolution
Approved a Special Use Permit for the CSC Barrel to Keg Relay.....	06/26/18	SUP
Approved a Special Use Permit for the Wrigley Vineyards Wine Tasting.....	06/26/18	SUP
Approved Declaration of Surplus Property - Bomb Carts at Terminal.....	06/26/18	Finance
Approved a Contract with Western States Electrical Construction to Install New Circuits at the Hoist Dock NTE	06/26/18	Contract
Appointed Commercial Fishing User Group Committee Members.....	06/26/18	Other
Selected Teri Dresler as Interim General Manager.....	07/17/18	Personnel
Approved a Special Use Permit for OSU & SBSA for a Motorboat Operators' Training Course.....	07/17/18	SUP

Action	Date	Type
Appointed Commission Officers: Stewart Lamerdin, President; Sara Skamser, Vice-President; and Walter Chuck, Secretary/Treasurer	07/24/18	Commission
Approved the 2018-2019 Workers' Compensation Renewal.....	07/24/18	Contract
Adopted Resolution 2018-10 Naming a Registered Agent.....	07/24/18	Resolution
Approved a Contract with OBEC for Final Engineering of the Port Dock 5 Pier Project	07/24/18	Contract
Approved the Annual Membership in the Pacific Northwest Waterways Association (PNWA).....	07/24/18	Contract
Approved members for the Commercial Fishing Users Group (CFUG) Committee	07/24/18	Other
Approved a CFO Selections Statement of Work.....	07/24/18	Contract
Approved a Lease for the State of Oregon, State Police vessel Guardian Moorage.....	07/24/18	Lease
Adopted Resolution 2018-11 Amending the Port of Newport Facilities Code to Add an Exculpatory Item Regarding Personal Property.....	08/28/18	Resolution
Adopted Resolution 2018-12 Updating the Port of Newport's Capital Improvement Project Priorities.....	08/28/18	Resolution
Approved the Renewal of the Contract with the Good Sam Travel & Savings Guide.....	08/28/18	Contract
Approved a Contract with BergerABAM for the Rogue Seawall Evauation.....	08/28/18	Contract
Approved a Contract with Teri Dresler, Interim General Manager.....	08/28/18	Personnel
Approved a Special Use Permit for the Newport Chamber of Commerce Seafood & Wine Festival 2019.....	08/28/18	SUP
Approved a Contract with Coast Range Equipment & Repair to Replace the SB Marina Lift Station Pumps.....	08/28/18	Contract
Adopted Resolution 2018-13 Updating the Port of Newport's Capital Improvement Prioritization List.....	09/25/18	Resolution
Adopted Resolution 2018-14 Adopting a Supplemental Budget for FY 2018-19	09/25/18	Resolution
Adopted Resolution 2018-15 Designating Bank Accounts & Authorizing Check Signers	09/25/18	Resolution
Approved a Contract with 4C's Environmental Inc. to Install Fuel Dock Solenoid Valves	09/25/18	Contract
Approved a Special Use Permit to Run with Paula Events for the Bay to Brews 1/2 Marathon	09/25/18	SUP
Declaration of Surplus Property - Two 110' Pilings	09/25/18	Finance
Approved Engagement Letter with Grimstad and Associates for FY 2017-2018 Audit	09/25/18	Finance
Updated Commission Liaison Assignments	09/25/18	Other
Approved a Lease Addendum with Rondys Inc.	09/25/18	Lease
Approved a contract with BergerABAM to provide consulting services to update the 2013 Newport Strategic Business Plan and Capital Facilities Plan.....	10/15/18	Contract
Approved the revised Rondys Addendum to Lease	10/15/18	Lease
Approved a contract for NOAA MOC-P Wharf Maintenance Dredging 2018 with Bergerson Construction	10/15/18	Contract
Approved negotiations for a contract with SDAO for General Manager recruitment	10/23/18	Contract
Approved contract with SDAO Consulting Services to open the General Manager recruitment	11/13/18	Contract
Conducted Strategic Business Planning SWOT Analysis	11/19/18	Other
Adopted a Time Line for General Manager recruitment.....	12/12/18	Personnel
Approved renewal of the Department of State Lands lease for the NOAA MOC-P Marina.....	12/18/18	Contract
Approved a Contract for Rogue House of Spirits/Public Restroom Siding.....	12/18/18	Contract
Approved taking Corrective Action in Rates of Pay identified by the Pay Equity Compensation Analysis.....	12/18/18	Personnel

The President, Vice President, Secretary/Treasurer are proud of the work accomplished by our Commission and staff. We look forward to continued growth in 2019. This Annual Report is submitted to the Port of Newport by:



 Stewart Lamerdin, President



 Sara Skamser, Vice President



 Walter Chuck, Secretary/Treasurer

at their January 22, 2019, Regular Board Meeting