

PORT OF NEWPORT MINUTES

January 7, 2019

Commission Special Meeting

Conference Phone Only

Phone Number: 1-877-820-7831

Participant Code 421575

This is not an exact transcript. The audio of the session is available on the Port's website.

Agenda Item

**Audio
Time**
0:00

I. CALL TO ORDER

Commission President Sara Skamser called the Commission Special Meeting of the Port of Newport Board of Commissioners to order at 12:00 pm.

Commissioners Present: Walter Chuck (Pos. #1), Secretary/Treasurer; Sara Skamser (Pos. #2), President; Gil Sylvia (Pos. #3); and Jim Burke, Vice President (Pos. #5). Jeff Lackey (Pos. #4), did not attend.

Management and Staff: Paula J. Miranda, General Manager; Aaron Bretz, Director of Operations; Mark A. Brown, Director of Finance & Business Services; Jim Durkee, NOAA MOC-P Facilities Manager; and Karen Hewitt, Administrative Supervisor.

Members of the Public and Media: There were no members of the public or media present on the conference call.

II. 2019 NOAA CATHODIC PROTECTION SYSTEM ANODE REPLACEMENT CONTRACT WITH ASSOCIATED UNDERWATER SERVICES.....

1:13

Bretz introduced the Staff Report included in the Meeting Packet, which was prepared by Durkee. Bretz explained this repair would address one-third of the cathodic protection system at the NOAA pier. He spoke about conditions leading to the degrading of the system earlier than expected, and the steps taken to evaluate and correct the condition. Bretz said the recommendation represented the best value for the Port. Durkee responded to questions from the Commission about the monitoring of the system and the contractor used for annual inspection. Chuck asked if there was any recourse available from the inspection contractor for the early degrading. Bretz spoke about the challenges in identifying error in this highly technical field where opinions differed. Bretz will follow up. In response to Sylvia's questions, Bretz explained that the pier has remained protected, but both the left and right thirds of the system will need anode replacement. This represents one of those two needed jobs, which should last for the next 10 – 20 years. Sylvia asked about the bids. Durkee explained the choices and the recommendation to go back to the contractor who originally installed the system.

A motion was made by Burke and seconded by Sylvia to approve a contract for NOAA Cathodic Protection System Anode Replacement with Associated Underwater Services in the amount of \$42,210.00

III. PUBLIC COMMENT 14:20

There was no public comment.

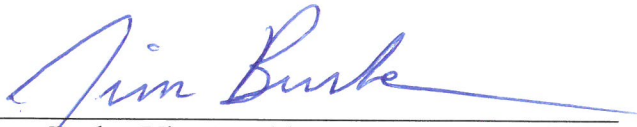
IV. ADJOURNMENT 14:38

The meeting was adjourned at 12:15, and immediately reconvened.

Sylvia asked about the need to seek Commission approval for the contract and whether it was related to the dollar amount. Miranda explained her approval authority up to \$6,500 even on budgeted items, which she expects to ask in the future to increase to \$10,000.

Having no further business, the meeting adjourned at 12:17 pm.

ATTESTED:


James Burke, Vice-President


Walter Chuck, Secretary/Treasurer