

**PORT OF NEWPORT
RESOLUTION NO. 2017-02**

A RESOLUTION CREATING AN INTERNATIONAL TERMINAL USERS COMMITTEE

WHEREAS, the Port of Newport Board of Commissioners (“Commission”) adopted By-laws on May 22, 2014; and

WHEREAS, Section 6(f) gives the Commission authority to form committees; and

WHEREAS, Committees formed by the Commission shall conform to public meeting and records laws and Committee reports shall be given to the Commission on a monthly basis; and

WHEREAS, the Commission understands the evolving use of the International Terminal impacts commercial fishing, shipping, and other potential users of the facility; and

WHEREAS, the Commission feels that having a committee representing the interests of the potential users and related business partners to review and offer comment on various operational issues would be wise; and

WHEREAS, the Commission desires to form an ad hoc committee of International Terminal Users to aid the Board of Commissioners in reviewing the development of an Operations Plan for the International Terminal; NOW THEREFORE,

THE PORT OF NEWPORT BOARD OF COMMISSIONERS RESOLVES AS FOLLOWS:

Section 1. Purpose and Authority. To create an ad hoc committee that would review the development of the Operations Plan by port staff that will ultimately be approved by the Port of Newport Board of Commissioners. Topics to be reviewed, include:

- A. Transportation Plan
 - a. Parking
 - b. Traffic flow/volume/trucks/equipment
- B. Use of space
- C. Security
- D. Storage
- E. Scheduling
- F. Other Policies

Section 2. Membership. The Committee will be made up of 9 members and a quorum of 5 will be required to meet. Members will include:

- A. Two (2) Commercial Fishing Fleet representatives
- B. Teevin Bros. representative
- C. ILWU representative
- D. Stevedore representative

- E. Two (2) Lessee Representatives
- F. Industry Support Services Representative
- G. Local Community Representative
- H. Ex Officio non-voting members would include representatives from the Port of Newport Board of Commissioners, US Coast Guard, US Customs, TCB Security Services and other regulatory agencies.

Section 3. Staff. The NIT Facilities Supervisor will staff the committee and the Administrative Assistant will provide minutes. The port's management team, specifically the General Manager and Director of Operations, will also be available to the Committee for technical support. A facilitator may be used as well.

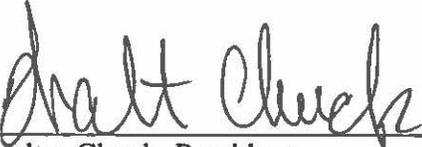
Section 4. Budgetary Implications. Staff anticipates two meetings with a third optional. Other meetings for other topics may arise from time to time. Material cost estimate is less than a \$100. Costs would come from the General Fund and are budgeted.

Section 5. Selection. The Port Commission delegates authority to Port Management to fill committee spots attempting to find individuals from each of the categories in Section 2.

Section 6. Meetings/Bylaws. The Committee will meet once a draft Operations Plan has been produced for committee review. The NIT Supervisor and Administrative Assistant will develop an agenda for the committee and the committee will select a Chair and Vice Chair from its membership. These meetings shall follow public meeting and record rules. The Committee shall create rules for the efficient use of time. Minutes of the committee will be included in the Commission's monthly board packet.

Section 7. Effective Date. Resolution shall take effect immediately.

APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS this 28th day of February, 2017.



Walter Chuck, President

ATTEST:


Patricia Patrick-Joling, Secretary/Treasurer