## PORT OF NEWPORT RESOLUTION NO. 2017-08

## A RESOLUTION SETTING RATES, FEES, AND CHARGES

WHEREAS, ORS 294.160 requires the governing body of a unit of local government to provide an opportunity for interested persons to comment on the enactment of any ordinance or resolution prescribing a new fee or a fee increase; and

WHEREAS, Port of Newport Facilities Code Sec. 1.2(f) and 2.10(c)(6) require the Commission to set rates and charges for moorage and electrical usage by the adoption of a "fee schedule" by resolution; and

WHEREAS, the Port Commission last adjusted rates, fees and charges via Res. No. 2016-02 on May 24, 2016; and

WHEREAS, the Port Commission feels that user fees should help to offset those costs related to the depreciation and on-going maintenance of the port; NOW THEREFORE,

## THE PORT OF NEWPORT BOARD OF COMMISSIONERS RESOLVES AS FOLLOWS:

**Section 1. Service Rates.** Rates apply to all Port of Newport locations unless otherwise noted. Rates become effective July 1, 2017. Port owned equipment to be operated by port personnel. Rates are per hour, <sup>3</sup>/<sub>4</sub> hour minimum, in 15 minute increments, unless otherwise noted.

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	OLD	NEW	+/-	
A.	Forklift. In addition to labor rate.			
	1. Small, Toyotas.			
	a. Per hour\$11.33	\$12.00	6%	
	b. Minimum charge\$ 7.21	\$9.00	25%	
	2. Large. All at International Terminal (IT).	<b>2</b>		
	a. Per hour\$28.33	\$30.00	6%	
	b. Minimum charge\$17.00	\$22.50	32%	
B.	Hoist Dock. Tie up fee, per hour. Includes use of hoist.			
	1. One hour minimum, up to 3 hrs	\$39.00	4%	
	2. After 3 hours \$44.29	\$47.00	6%	
C.	Hoist Dock Cranes. In addition to hoist dock rate.			
	<ol> <li>Large Capacity. In addition to labor rate.</li> </ol>			
	a. Per hour\$39.66	\$42.00	6%	
	b. Minimum charge\$30.64	\$31.50	3%	
	2. Launch Sail Boats. Includes recovery, per launch \$42.49	\$45.00	6%	
D.	Service Docks.			
	1. Swede's. In addition to mooragedaily moorage rate	same		
E.	<u>City Water.</u> at city's rate	same		
F.	Fuel Surcharge. International Terminal only. Per gallon \$ 0.031	\$0.033	6%	
G.	Electricity. Swede's Dock, Dock 1, and IT. Per day charge.			
	1. 208/220 v, single phase & 208 v three phase \$15.19	\$16.00	5%	
	2. 120v. IT\$ 6.44	\$7.00	9%	
	3. PD 7 Service Dock, 110v pumps\$ 6.44	\$7.00	9%	
	4. PD 7 Yard Charge, trucks \$11.59	\$12.00	4%	

H.	Hydraulic Crane. In addition to labor rate. 30 ton capacity,		
I.	per hour, min 1 hr. \$132.61 <u>Pump/Line Service.</u> Includes one Port employee only.	\$139.00	5%
d.	Additional staff required will be billed at the established		
	hourly labor rate. Per hour\$58.45	\$62.00	6%
J.	Storage.		
	Outside Lot Storage		0.232.02
	a. Per square foot, monthly charge\$0.216	\$0.23	6%
	b. Minimum monthly charge\$21.63	\$23.00	6%
	c. Boat trailer only, per night\$ 2.16	\$2.50 \$8.00	16% 8%
	<ul><li>d. Boat on trailer, per night, 10 days limit</li></ul>	φο.υυ	0 70
	vehicles, boats or trailers prior to being considered		
	unclaimed property in possession (ORS 98.245)		
	Charge for improper use of parking lot		
	(i.e. boat repair)\$21.63	\$23.00	6%
K.	Gear Work. Boat crew is responsible for clean-up. If Port		
	Employees are required to clean up area, the boat account		
	will be billed at the established hourly labor rate.		
	1. Commercial Marina, per day\$18.80	\$20.00	6%
	2. Terminal Lot, per day. Short term use only\$18.80	\$20.00	6%
el <sup>o</sup>	3. South Beach Marina, per day\$18.80	\$20.00	6%
L.	<ul><li>Work Barge. In addition to labor rate.</li><li>1. Work Boat, per hour. Licensed captain extra \$124.63</li></ul>	\$131.00	5%
	2. Wood Barge, per day (work boat extra)\$23.69	\$25.00	6%
	3. Skiff, per hour	\$14.00	5%
M.	Clean-up. Fees will be charged for each man-hour at the		
	established labor. Equipment charges are extra		
	1. Oil Spills, per hour\$92.70	\$97.00	5%
N.	Disposal Fees.		
	1. Just Oil, per gallon\$ 0.300	\$0.50	67%
	2. Oil-Water Mix, per gallon\$ 0.760	\$1.00	32%
	3. Net Disposal and/or Related Gear, per pound \$ 0.165	\$0.18	9%
_	4. Garbage, per pound\$ 0.113	\$0.15	33%
O,	Port Labor. Includes administration staff and fully burdened.	\$53.00	5%
	<ol> <li>Per hour; 3/4 hour minimum, in 15 min. increments . \$50.50</li> <li>Overtime. Any services required outside the</li> </ol>	φυυ.υυ	370
	established working hours, unless otherwise posted,		
	will be charged at one and one-half times (1.5) the		
	normal rate for labor. Per hour, 1 hour minimum \$75.75	\$79.50	
	3. Emergency Call-out. Any services requiring a port		
	employee not currently on duty to report to duty after		
	hours, will be charged at twice (2.0) the normal rate for	60 Mg 40 Mg - 2020/890	(050A000A0A)
	labor. Per hour\$100.94	\$106.00	5%
Ρ.	Pallet Charge. Any Port owned pallet leaving yard, each \$ 5.46	\$6.00	10%
Q.	<u>Dredge Spoils</u> . Includes state fees; may be waived for other	<b>6</b> 0 50	2E0/
	public agencies or beneficial uses. Per cubic yard \$ 2.00	\$2.50	25%

R.	Keys/0	Cards.		
	1.	South Beach Facilities. Cards.		
		a. Original/first twofree	free	n/a
		b. Replacement/additional\$ 5.67	\$6.00	6%
	2.	Bay Front Facilities. Keys.		
		a. Original/first one\$15.97	\$17.00	6%
		b. Replacement/additional\$28.33	\$30.00	6%

**Section 2.** Bay Front Charges. Per linear foot. All charges for greater length between dock and boat.

A.	Moorage. Per linear foot.		
	1. Daily\$ 0.45	\$0.50	11%
	2. Calendar Month\$ 8.25	\$9.00	9%
	3. Semi-Annual \$31.31	\$33.00	5%
	4. Annual\$41.56	\$44.00	6%
B.	Annual Parking Permit. Permit effective for calendar year		
	starting April 1st. Commercial Fisherman only \$21.00	\$22.00	5%

Section 3. International Terminal Charges. International Terminal Tariff No. 1 adopted via Res. No. 2014-03 on May 22, 2014. All fees authorized via Tariff No. 1. Effective July 1, 2014.

A. <u>Port Security Fee</u> . (§I.13). Per three 8-hour shifts	%
D. Materials & Supplies. (31.01). Sost plus	
C. Dockage Charges. (§III.13). Rate per day, by length.	
	1%
	%
3. 371.02 – 400.26 ft\$1,981.00 \$1,981.00 0	%
4. 400.26 – 426.51 ft \$2,203.00 \$2,203.00 0	1%
5. 426.51 – 449.48 ft \$2,373.00 \$2,373.00 0	1%
6. 449.48 – 475.72 ft	1%
7. 475.72 – 498.69 ft\$2,960.00 \$2,060.00	1%
8. 498.69 – 524.93 ft \$3,527.00 \$3,527.00 0	1%
9. 524.93 – 551.18 ft\$3,639.00 \$3,639.00 0	1%
10. 551.18 – 574.15 ft \$3,822.00 \$3,822.00 0	%
11. 574.15 – 600.39 ft \$4,373.00 \$4,373.00 0	1%
12. 600.39 – 626.64 ft\$5,092.00 \$5,092.00	1%
13. 626.64 – 649.99 ft	1%
14. Above 650 ft., added on top of above rate, per ft \$ 8.90 \$8.90	1%
15. Exceptions for certain vessels (§II.14) per ft. per day \$ 0.80 \$0.80	)%
D. Service and Facility Charges. (§III.2). Per 1000 board feet,	
unless noted.	
1. Logs. Scribner scale, ex dock \$ 7.75 \$7.75 C	)%
2. Cants\$ 6.00 \$6.00 C	)%
	)%
	)%
	)%
6. Pulp, Linerboard, bales or rolls, 2000 kilos\$ 3,49 \$3.49 C	)%
7. Other commodities, per metric ton or 1000 bf \$ 6.83 \$6.83	)%

	8. Other commodities, per cubic meter\$ 5.69 \$5.69	0%
E.	Wharfage Assessment. (§III.6). Minimum charge for any single	
	bill of lading\$10.00 \$10.00	0%
F.	Wharf Charges. (§III.7). Per 1000 board feet, unless noted. In	
	addition to Service and Facility Charges.	
	1. Logs. Scribner scale, ex dock \$ 9.50 \$9.50	0%
	2. Cants \$ 6.00 \$6.00	0%
	3. Lumber. Packaged rough\$ 4.55 \$4.55	0%
	4. Lumber. Packaged surfaced \$ 4.03 \$4.03	0%
	5. Plywood, Veneer, corestock and hardboard,	
	per 1000K\$ 3.96 \$3.96	0%
	6. Pulp, Linerboard, bales or rolls	0%
	7. Other commodities, per 1000 kilos	0%
	8. Other commodities, per cubic meter\$ 4.57 \$4.57	0%
G.	Cargo Staging Area. (§IV.2). Base rent for 3-acre surge area.	
	1. Per week, seven days	0%
	2. Per day, less than seven days	0%
H.	Line Service. (§V.3). Labor will be charged at the rates set out	
	in the current ILWU/PMA West Coast Contract. Rate	
	schedule per day.	
	1. 2 men\$520-\$656 \$520-\$656	0%
	2. 4 men\$1,061-\$1,317 \$1,061-\$1,317	0%
	3. 6 men	0%
		0%
	4. 8 men\$2,153-\$2,631 \$2,153-\$2,631	U70

Section 4. South Beach Charges. Per linear foot. All charges for greater length between dock and boat except for F-Dock which is boat length only. Effective October 1, 2017.

A.	Moorage. Per linear foot.		
	1. Daily\$ 0.64	\$0.70	9%
	2. Weekly\$ 3.82	\$4.00	5%
	3. Calendar Month\$ 9.79	\$10.50	7%
	4. Semi-Annual	\$38.00	5%
	5. Annual \$57.02	\$60.00	5%
	<ol><li>Electrical Surcharge, per extra plug on dock.</li></ol>		
	a. Weeklyn/a	\$25.00	n/a
	b. Monthly \$30.90	\$100.00	224%
	7. Live aboard. Monthly rate by agreement only.		
	a. First person\$49.95	\$53.00	6%
	b. Each Additional\$43.26	\$46.00	6%
B.	South Beach Charter Rates.		
	1. Annual Moorage, per linear foot (PONFC) \$44.92	\$47.00	5%
	2. Charter License	\$315.00	5%
C.	Dock Box. Following Harbormaster specs \$309.00	\$325.00	5%
D.	Electrical Upgrade. From 20 to 30 amp. One-time\$53.05	\$56.00	6%
E.	Line Replacement. Per foot, per time\$ 1.00	\$1.25	25%
F.	Launch Fee.		
	1. Daily\$ 6.00	\$6.00	%
	100.00		

2.	Annual						
	a.	Resident\$55.	00	\$60.00	9%		
	b.	Resident Senior\$50.	00	\$50.00	0%		
	C.	Non-resident \$75.	00	\$85.00	7%		
	d.	Non-resident Seniorr	n/a	\$75.00	n/a		

Section 5. Recreational Vehicle Park Fees. Effective October 1, 2017. Applicable state and municipal lodging tax will be an additional charge.

A.		raffic Surcharge. Per night (2 night min.) Added to all Park stays in Marina RV Park, RV Park Annex, and Dry		
		imping.		
	1.		\$20.00	n/a
	2.	Seafood & Wine Festival	\$50.00	n/a
	3.	Other Special Events	Varies	1110
B.		Season (Summer). May 1 – October 31. Base rate	varies	
В.		fore taxes.		
	1.	All Marina Park Sites		
	1.	a. Daily		
		i. Regular\$44.50		
		(Base Rate before taxes)	\$42.00	5%
		ii. Good Sam\$40.05	φ <del>4</del> 2.00	570
		(Base Rate before taxes)	\$37.80	5%
		b. Weekly	Ψ37.00	3 /0
		i. Regular\$279.50		
		(Base Rate before taxes)\$213.30	\$264.00	5%
			\$204.00	J /0
		ii. Good Sam\$251.55 (Base Rate before taxes)\$226.01	\$237.60	5%
		0700.00	\$823.00	5%
	•		\$623.00	370
	2.	The Annex.		
		a. Daily	\$33.00	6%
		(Base Rate before taxes)\$31.00	\$33.00	076
		b. Weekly\$209.00	\$198.00	5%
		(Base Rate before taxes)\$187.78	The second second second second	5%
		c. Monthly	\$638.00	7%
	3.	Dry Camping\$20.50	\$22.00	170
C.		ason (Winter). November 1 – April 30.		
	1.	· iii cites iii iiii ii iiii ii iiiii		
		a. Daily		
		i. Regular\$39.50	600.00	70/
		(Base Rate before taxes)\$35.49	\$38.00	7%
		ii. Good Sam\$35.55	604.00	70/
		(Base Rate before taxes)\$31.94	\$34.20	7%
		b. Weekly		
		i. Regular\$237.00	000400	50/
		(Base Rate before taxes)\$212.94	\$224.00	5%
		ii. Good Sam\$213.31	0004.00	E0.
		(Base Rate before taxes)\$191.64	\$201.60	5%
		c. Monthly Rate\$672.00	\$706.00	5%

	2. The Annex.		
	a. Daily\$34.49		
	(Base Rate before taxes)\$31.00	\$33.00	6%
	b. Weekly\$209.00		
	(Base Rate before taxes) \$187.78	\$198.00	5%
	c. Monthly \$620.00	\$651.00	5%
	3. Dry Camping\$20.50	\$22.00	7%
D.	South Beach Meeting Room. Must be pre-arranged and		
	authorized. Keys must be obtained and returned. Certain		
	waivers by management.		
	1. Half day	\$40.00	n/a
	2. Full day\$75.00	\$80.00	7%
E.	Pet Fee. Charged additionally.		
	1. Daily. First pet free; each additional\$ 2.00	\$3.00	50%
	2. Weekly. First pet free; each additional\$10.00	\$11.00	10%
	3. Monthly. Charged per pet including first \$10.00	\$11.00	10%
F.	Individual Fee. First two people free; each additional person		
	charged.		
	1. Daily\$ 2.00	\$3.00	50%
	2. Weekly\$10.00	\$11.00	10%
	3. Monthly\$30.00	\$32.00	7%
G.	Vehicle Fee. Any combination of three axle pieces of		
	equipment (i.e. trailer, fifth wheel, truck/car, storage trailer).		
	Charged for fourth piece.		
	1. Daily\$ 2.00	AN CONTRACT CONTRACTOR	250%
	2. Weekly\$10.00	\$15.00	50%
	3. Monthly\$30.00	\$35.00	17%
H.	Reservation Deposit. Payable at booking. Deposit will be		-
	applied to actual stay, subject to cancelation fee if		
	applicable.		
	1. Daily and Weekly	same	
	2. Monthly 1st month's rate	same	
1.	Cancelation Fee.		
	Daily or weekly reservation, non-holiday.		
	a. 72 hours or more before check-in date\$10.00	\$11.00	10%
	b. Less than 72 hours before check in date. 1st night's rate	same	
	Daily or weekly reservation, holiday.		4004
	a. 14 days or more before check-in date\$10.00	\$11.00	10%
	b. Fewer than 14 days before check-in date 1st night's rate	same	
	3. Monthly reservations.	050.00	535 SS # 55 SS
	a. 30 days or more before check-in date	\$50.00	n/a
	<ul> <li>b. Less than 30 days before check-in, or early check-</li> </ul>	0400.00	
	out	\$100.00	n/a
	4. High-Traffic reservation (§5(A)), 1st night's rate		n/a
J.	Service Fee Reimbursement. For electric pedestal physical		
	damage. First service call included in base rate. All other		
	service reimbursements may be charged at actual cost to	600.00	E0/
	port\$79.00	\$83.00	5%

cess Fees. Any additional fees incurred by the Port as part of an eviction process.		
1. Notice \$50.00	\$50.00	0%
2. FED Complaint \$200.00	\$200.00	0%
3. Court Hearing \$165.00	\$165.00	0%
4. Writ of Execution\$140.00	\$140.00	0%

e July 1, 2017

A.		A Violation		
	1.	0-14 days, per day \$300.00	\$300.00	0%
	2.	15-29 days, per day \$600.00	\$600.00	0%
	3.	30+ days, per day\$1,000.00	\$1,000.00	0%
B.		B Violation		
	1.	0-14 days, per day \$150.00	\$150.00	0%
	2.	15-29 days, per day \$300.00	\$300.00	0%
	3.	30+ days, per day\$500.00	\$500.00	0%
C.		C Violation		
	1.	0-14 days, per day \$30.00	\$30.00	0%
	2.	15-29 days, per day \$60.00	\$60.00	0%
	3.	30+ days, per day\$100.00	\$100.00	0%
D.		D Violation		
	1.	0-14 days, per day \$15.00	\$15.00	0%
	2.	15-29 days, per day \$30.00	\$30.00	0%
	3.		\$50.00	0%
E.	Parkin	g Violation. Per event, both vehicles and trailers.		
	1.	0-10 days, paid within \$40.00	\$40.00	0%
	2.	11-20 days, paid within \$85.00	\$85.00	0%
	3.	The state of the s	\$125.00	0%
F.	Dump	ing Violation. Per event	\$500.00	n/a
	0.0	(C)		

Section 7. Administrative Fees. Staff may require payment or deposit in advance of service (ORS 192.440(4)(a)). Effective July 1, 2017.

A.	Public Records Request Fee Schedule.		
	1. Copies of Public Records. Per Page\$ 0.25	\$0.25	0%
	2. Copies of Sound Recordings\$10.00	\$10.00	0%
	3. Copies of By-laws, Codes, Plans, bound documents \$20.00	\$20.00	0%
	4. Copies of Nonstandard documents\$20.00	\$20.00	0%
B.	Research. Written request required. Hourly rate. ½-hr. min. \$50.50	\$53.00	5%
C.	Computer Time. Port operator. Hourly rate. ½-hr. min \$50.50	\$53.00	5%
D.	Faxes/Emailing/Copies. Per Page		
	1. Local\$ 1.00	\$1.00	0%
	2. Long Distance\$ 1.50	\$1.50	0%
	3. Incoming\$ 1.00	\$1.00	0%
	4. Copies\$ 0.25	\$0.25	0%
E.	Long Distance Phone Call, 5 minute maximum	\$2.00	0%

F.	Lamination. Per Page, letter size\$ 2.00	\$2.00	0%	
G.	Notice Posting. For non-payment of lease or moorage \$62.00	\$65.00	5%	
H.	Failure to Register. For research related to unregistered			
	boats\$31.00	\$33.00	6%	
I.	International Terminal Meeting Room. Must be pre-arranged			
	and authorized.			
	1. Half day	\$30.00	n/a	
	2. Full day	\$60.00	n/a	
J.	Returned Check Fee. Plus bank fees	\$50.00	0%	
K.	Per Annum Interest Rate. Applied to past due accounts18%	18%	0%	
L.	POV Mileage Reimbursement Rate (IRS)current			
M.	Travel Reimbursement Rates follow current IRS per diem			
	rates current			
	(http://www.gsa.gov/portal/category/104711)			
N.	Impound Seizure Fee. Vessel impounding \$750.00	\$750.00	0%	
Ο.				
	based upon non-profit status and other criteria			
	1. Application Fee\$100.00	\$100.00	0%	
	<ol><li>Usage Fee, Number of Participants, Attendees, Contestants</li></ol>			
	Volunteers at Event			
	a. 1-200\$400.00	\$400.00	0%	
	b. 201-500\$650.00	\$650.00	0%	
	c. 501-1000\$900.00	\$900.00	0%	
	d. 1001-5000\$1,400.00		0%	
	e. 5001-10,000\$1,900.00		0%	
	f. 10,001-20,000\$2,400.00		0%	
	g. More than 20,000\$5,000.00	15 A	0%	
	3. Vendors, per each\$40.00	\$40.00	0%	
P.	Insurance Certificate Limits			
	General Liability, per occurrence\$2MM	\$2MM	0%	
	2. General Liability, in aggregate\$2MM	\$2MM	0%	
Q.		same		
R.	Impound Seizure Fee. Car/Truck/Trailer\$100.00	\$100.00	0%	
S.	Background Check\$25.00	\$25.00	0%	
Τ.	Credit Check\$35.00	\$35.00	0%	
U.	Notary Fees (OAR 160-100-0410). Acknowledgement,			
	Affadavit/Jurat, Oath/Affirmation, Witness/Attest \$10.00	\$10.00	0%	

**Section 8. Insurance Certificate Minimum Limits.** Effective July 1, 2017. Limits are subject to review and risk assessment by management and/or the Port's insurance agent of record. A certificate naming the Port as an additional insured is also required.

A.	Lease	s/Tenants.		
	1.	General Liability, Each Occurrence\$2MM	\$2MM	0%
	2.	Damaged to Rented Premises (each occurrence)\$300K	\$300K	0%
	3.	Medical Expense (any one person)\$5K	\$5K	0%
	4.	Personal & Adverse Injury\$2MM	\$2MM	0%
	5.	General Aggregate\$2MM	\$2MM	0%
	6.	Products - Comp/Op Aggregate\$2MM	\$2MM	0%

B.	Commercial Vessels, Liability Coverage Requirements			
		Protection & Indemnity, must not exclude Wreck		
		Removal\$250K	\$250K	0%
	2.	Pollution Liability\$300K	\$300K	0%
	3.	If Pollution/Protection & Indemnity Combined\$600K	\$600K	0%
	4.	Port of Newport to be named as additional insured on		
		Liability Coverage		
C.		ational Vessels, Liability Coverage Requirements		
	1.	Protection & Indemnity, must not exclude Wreck		
		Removal\$250K	\$250K	0%
		Pollution Liability\$300K	\$300K	0%
	3.	-or- Water Craft Liability, must include both wreck		
		removal and pollution liability coverage. Umbrella		
		clauses must identify boats exceeding 25 ft\$500K	\$500K	0%
	4.	Port of Newport to be named an additional insured on		
	1920001 19	Liability Coverage		
D.	3.	er/Guide Vessels		
		General Liability\$1.7MM	\$2MM	18%
E.		ational Terminal Vessels (Tariff No. 1(§17))		
		Maritime Employer's Liability (Jones Act)\$1MM	\$1MM	0%
	2.			
		Liability\$5MM	\$5MM	0%
F.		Visiting Vessels		
	1.	Commercial and/or Comprehensive Marine General		
		Liability\$5MM	\$5MM	0%
G.	Vendo	ors (reserved)		

Section 9. Retails Sales, Gift Certificates, Promotions, Sponsorships and Sundries. The Commission delegates to Manager the ability to set prices for sundries, cards, magnets, cups, DVDs, gift certificates, coupons, promotions, advertising, sponsorships and other retail and marketing items.

**Section 10. Delegation of Responsibility.** The Commission delegates to General Manager the ability to adjust these rates on a temporary basis to better manage services at the Port of Newport. Any adjustments to these rates will be reported to the Commission at its next regular meeting.

**Section 11. Annual Review.** The Commission, through assistance by Port staff, shall annually review and adopt a new rate, fees and charges resolution prior to the subsequent budget's adoption.

**Section 12**. **Repealer.** All previous rates and/or rate resolutions are hereby repealed.

APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS this 23rd day of May, 2017.

ATTEST:

Wälter Chuck President

Patricia Patrick-Joling, Secretary/Treasurer