

**2017 ANNUAL REPORT TO THE  
PORT OF NEWPORT BOARD OF COMMISSIONERS**

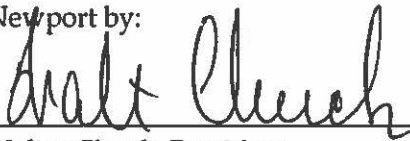
This Annual Report is filed with the Port of Newport Board of Commissioners by the President, Vice President and Secretary/Treasurer pursuant to ORS 777.140(2). This report focuses on the major events and accomplishments during the course of the previous calendar year. The report is available at the Port office and is formally submitted into the public record.

1. Award Contracts for Annual General Liability, Earthquake and Vessel Insurance
2. Approve scope of service and proposal by Pacific Habitat Services for NOAA berth deepening
3. Issued a Special Use Permit to Ardor Adventures for Resolution Run & Polar Bear Plunge
4. Authorized a Letter of Understanding with Oregon Brewing Co. for Rogue Expansion
5. Issued Credit Cards to the Director of Finance and Director of Operations with a limit of \$2500
6. Accepted the 2016 Annual Report
7. Issued a Special Use Permit for OMSI Coastal Discovery Center Grand Opening of Camp Gray
8. Issued a Special Use Permit to Ardor Adventures for the 3<sup>rd</sup> Annual Newport Shamrock Run
9. Approved a Declaration of Surplus Property
10. Approved an Agreement for Port Dock 7 Electrical Repairs to Above Board Electric
11. Approved HMSC Sublease with American Genetics Association
12. Approved a Contract Amendment with TCB for Additional Collection Services
13. Approved the General Manager Performance Evaluation
14. Approved a Volunteer Policy
15. Approved a Special Use Permit for the Arthritis Bike Classic
16. Approved a Special Use Permit for Davis Shows Loyalty Days Carnival
17. Authorized Rogue Lease Second Amendment Option to Lease
18. Approved an Application for a \$50,000 IFA Port Planning and Marketing Fund Grant for pre-planning activities related to the International Terminal Shipping Facility.
19. Authorized the refinancing of \$15-million in general obligation bonds from 2007 saving local taxpayers almost \$1-million in taxes over the 20 year term.
20. Renewed Lease to Seafarers Permits & Brokerage.
21. Issued a Special Use Permit to Silent Crow Arts film crew.
22. Issued a Special Use Permit for the Newport Marathon.
23. Awarded Contract to Replace NOAA Lighting Inverter Circuit Board.
24. Approved NOAA Supplemental Lease Agreements #13, carpet waiver and #14, glass wall installation
25. Authorized a Memo of Understanding with the City of Newport regarding the placement of dredge spoils at the municipal airport.
26. Authorized a Road Easement and Utility Easement from Northwest Natural Gas Co for shipping facility expansion.
27. Authorized the General Manager to pursue additional grants for the International Terminal Shipping Facility Project.
28. Authorized the General Manager to apply for a \$2MM Loan from IFA.
29. Awarded a Feasibility Study Contract to Market Advisory Group, LLC to study market opportunities at the proposed shipping facility.
30. Awarded a Contract to Road & Driveway for Hoist Dock Fill and Asphalt Repair.
31. Selected Fred Postlewait as Budget Committee Chair.
32. Budget Committee approved the proposed Budget for the 2016-17 fiscal year.

33. Budget Committee approved the tax rate of .0609 per \$1000 of assessed value for operating purposes in the General Fund and in the amount of \$1MM for payment of General Obligation bond principal and interest in the International Terminal Debt Fund for the 2016-17 fiscal year.
34. Approved a City of Newport Easement for Water Outfall at Port Dock 7.
35. Adopted Resolution 2016-02 Setting Rates, Fees and Charges.
36. Adopted Resolution 2016-03, a Compensation Plan for Port Employees.
37. Adopted Resolution 2016-04 Updating the Port of Newport's Capital Improvement Project Prioritization List and Identifying the International Terminal Shipping Facility as the Port's Top Capital Priority.
38. Awarded Contract to Lincoln Glass Company for NOAA Glass Wall Installation
39. Awarded Contract to Advanced Remediation Technologies, Inc. for NOAA Dredging Analysis work
40. Approved a Special Use Permit for Newport Food Bank Great Albacore Tuna BBQ Challenge and Salmon Enchanted Evening
41. Declared Port of Newport Commission Position No. 2 Vacant with the resignation of long-time commissioner David Jincks.
42. Appointed Patricia Patrick-Joling as Port of Newport Commission Secretary/Treasurer Pro-Tem
43. Appointed Steve Beck into Port Commission Position No. 2
44. Award a Contract for a 2009 Ford Edge Work Vehicle
45. Approved a NOAA Oil Boom Supplemental Lease Agreement
46. Approved a Special Use Permit for the Barrel to Keg Relay
47. Approved a Special Use Permit for the MDR Charity Car Show
48. Approved a Special Use Permit for the Oregon Sea Grant Shop at the Dock
49. Approved a Special Use Permit for Ardor Adventures Events
50. Authorized the General Manager to sign a Lease Option Extension with Teevin Bros. to 12/31/17 for the International Terminal Shipping Facility
51. Approved a contract with GRI for an Environmental Site Assessment of the Port's International Terminal Shipping Facility nine-acre site
52. Approved Resolution 2016-05 Adopting the 2016-17 Fiscal Year Budget
53. Approved a Letter of Support for the Marine Science Initiative at Hatfield Marine Science Center
54. Adopted Resolution 2016-06 Creating a Commercial Fishing Users Group
55. Issued a Special Use Permit for the Newport Bay to Brews ½ Marathon & 10K
56. Issued a Special Use Permit for the U-DA-MAN Fishing Tournament
57. Approved renewing membership in the Pacific Northwest Waterways Association
58. Approved renewing membership in the Good Sam program
59. Elected Commission officers: Walter Chuck, President; Ken Brown, Vice President; and Patricia Patrick-Joling, Secretary/Treasurer.
60. Adopted Resolution 2016-07 Amending the Personnel Manual to Adopt a Revised Hiring Policy
61. Adopted Resolution 2016-08 Designating Bank Accounts and Authorizing Check Signers
62. Adopted Resolution 2016-09 Establishing a Health and Safety Policy for Port of Newport Employees
63. Authorized an Engineering Contract with OBEC for Port Dock 5 Fixed Pier Approach to look at potential design and cost estimates for replacement.
64. Approved Intergovernmental Agreement with City of Newport for Participation in the Bay Front Area Parking District
65. Authorized a Contract for Construction Services with Bergerson Construction, Inc., for Port Dock 5/7 Pile Replacement and Dock Repair Project 2016.
66. Recognized Aaron Ferguson of TCB for his service.

67. Donated proceeds from the Tuna BBQ Challenge in the amount of \$3,325 to the Newport Food Pantry.
68. Adopted Resolution 2016-10 Amending the Commercial Fishing Users Group Committee Membership to Include a Distant Water Fishery Representative.
69. Adopted Resolution 2016-11 Amending the Port of Newport Facilities Code to Add Provisions for Fire Safety, Special Events and Public Art.
70. Completed the SDIS Best Practices program requirements for 2017 insurance credit.
71. Sent a letter of support for the proposal *Enabling Cost Effective Electricity from Ocean Waves* by Oregon State University Northwest National Marine Renewable Energy Center.
72. Approved a Special Use Permit for Rotary Club of Newport Trick or Treat Monster Feet.
73. Held Comprehensive Goal Setting Session.
74. Approved Contract for Port Dock 5 Pile Replacement and Repair.
75. Authorized the General Manager to Apply for Additional Debt Financing for the International Terminal Shipping Facility.
76. Approved a Special Use Permit for 2017 Seafood & Wine Festival.
77. Renewed Lease with GSA for the Customs Building.
78. Adopted the Facility Maintenance & Operations Plan with revised Maintenance Job Description.
79. Approved Easement with Rondys for International Terminal Shipping Facility.
80. Adopted a Personnel Manual for Port of Newport Employees
81. Recognized Rick Fuller for his service to the Port.
82. Approved the Audit Report for Fiscal Year 2015-2016.

The President, Vice President, Secretary/Treasurer are proud of the work accomplished by our Commission and staff. We look forward to an equally successful 2016. This Annual Report is submitted to the Port of Newport by:



Walter Chuck, President



Ken Brown, Vice President



Patricia Patrick-Joling, Secretary/Treasurer

*At their January 24, 2017 Regular Board Meeting*