

2018 ANNUAL REPORT TO THE PORT OF NEWPORT BOARD OF COMMISSIONERS  
at their January 23, 2018 Regular Board Meeting

This Annual Report is filed with the Port of Newport Board of Commissioners by the President, Vice-President, and Secretary/Treasurer

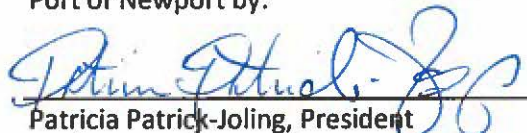
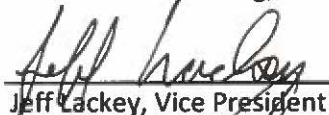
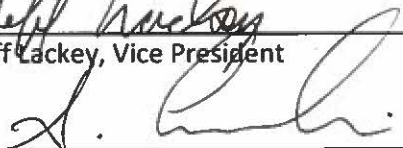
Action	Date	Type
Awarded Contract for siding and a new roof for the Swede’s Dock Building.....	01/24/17	Contract
Approved a Contract for the installation of additional security cameras at the International Terminal and the North Commercial Marina.....	02/28/17	Contract
Approved Memo of Understanding with Silvan Forestry.....	03/17/17	Contract
Approved Contract for Security Fencing at the International Terminal.....	04/25/17	Contract
Approved Contract for NOAA Rec Access Floating Dock.....	04/25/17	Contract
Approved Agreement with Emery & Sons Construction for use of the Empty Lot at Port Dock 7.....	04/25/17	Contract
Approve a Scope of Work for OBEC Engineering for the Port Dock 5 Pier.....	07/25/17	Contract
Approved the Outstanding Maintenance Costs for the Mildred C Tug Boat.....	07/31/17	Contract
Renewed Good Sam Contract for the Port of Newport RV Park.....	08/22/17	Contract
Approved a Vacation of an Undeveloped Portion of SE Ferry Slip Road.....	08/22/17	Contract
Approved Contract with All-Ways Painting for the NOAA MOC-P Common Area.....	08/22/17	Contract
Rejected Contracts with Teevin, Silvan and the Third-Party Agreements in their Current Form.....	08/22/17	Contract
Passed a Motion that Future Negotiations Between the Port and Shipping Related Entities Shall Not Include Port Commissioners Serving as Liaisons.....	08/22/17	Contract
Approved a Contract with OBEC Engineering for Professional Services for the Port Dock 5 Pier .....	08/22/17	Contract
Selected Richard Stellner to Conduct the General Manager Search.....	09/26/17	Contract
Authorized Contracting with CFO Selections as a Financial Consultant.....	09/26/17	Contract
Authorized a Business Oregon Closeout Letter.....	09/26/17	Contract
Selected BBSI to Conduct the Director of Finance Search.....	10/03/17	Contract
Renewed Membership in the Special Districts Association of Oregon.....	10/30/17	Contract
Awarded Contract to Road & Driveway for Terminal Overlay Repairs.....	10/30/17	Contract
Awarded Contract to Central Coast Excavating for South Beach RV Dump Station.....	10/30/17	Contract

Approved a Recruitment Process for the General Manager Search by Richard Stellner & scoring.....	10/30/17 Contract
Approved CFO Selections Contract .....	10/30/17 Contract
Accepted the Amended General Manager Recruiting Process and Added Presentation.....	11/08/17 Contract
Approved Contract with Vertiv for NOAA MOC-P HVAC Maintenance.....	12/19/17 Contract
Approved the International Terminal Shipping Facility Financing Summary.....	02/28/17 Finance
Authorized the Signing of the TIGER Grant Agreement.....	05/23/17 Finance
Adopted Resolution 2017-09 Adopting the 2017-18 Fiscal Year Budget, Making Appropriations, Levying and Categorizing the Tax.....	06/27/17 Finance
Declared 17 Steel Plates Valued at \$18,000 and Pile Partial Valued at \$2,500 as Surplus Property.....	06/27/17 Finance
Renewed Lease with Trident Seafood for Fish Meal Plant.....	01/24/17 Lease
Renewed Leslie Lee Lease.....	01/24/17 Lease
Approved Consent to Assignment of Lease from Trident to TNMP Properties, LLC.....	04/25/17 Lease
Approved a GSA Lease for the Customs Building.....	11/28/17 Lease
Renewed DSL Waterway Lease for the NOAA MOC-P Marina.....	12/19/17 Lease
Renewed Lease with Trident Seafood for Fish Meal Plant.....	12/19/17 Lease
Approved Lease Amendment for NOAA MOC-P.....	12/19/17 Lease
Adopted the 2017 Port of Newport Commission Goal Setting.....	02/28/17 Other
Joined letter with the Port of Toledo opposing Aerial Spraying Ballot Measure 21-177.....	03/17/17 Other
Approved the combination and reduction of signage on Marine Science Dr. in cooperation with the City of Newport.....	03/28/17 Other
Approved Alternates for the Commercial Fishing Users Group Committee.....	03/28/17 Other
Approved a Proposal for the Chelsea Rose Rebuild.....	03/28/17 Other
Approved Support of the Work Plan Documents Produced by the Collaborative Work Group as Part of the FERC Licensing.....	03/28/17 Other
Elected Commission Officers: Patricia Patrick-Joling, President; Jeff Lackey, Vice President; Stewart Lamerdin, Secretary/Treasurer.....	07/25/17 Other
Commissioner Lackey attended Board Of Directors And Management Staff Training.....	08/29/17 Other
Approved Alternates for the Commercial Fishing Users Group Committee.....	11/28/17 Other
Approved Allowing Audio Recordings of Commission Meetings to be Entered into the Record, and Allowed for Commissioner Participation in Commission Meetings by Phone, including Votes.....	12/19/17 Other
Approved the General Manager Annual Performance Evaluation.....	02/28/17 Personnel

Accepted the Resignation of Kevin Greenwood as General Manager and Approved a Severance Package.....	07/25/17 Personnel
Appointed Aaron Bretz as General Manager Pro-Tem.....	08/22/17 Personnel
Accepted the Resignation of Steve Larrabee, Director of Finance.....	09/26/17 Personnel
Accepted the Resignation of Pete Zerr, International Terminal Supervisor.....	09/26/17 Personnel
Approved Don Moon as Interim International Terminal Supervisor.....	09/26/17 Personnel
Adopted the General Manager Job Description.....	11/08/17 Personnel
Approved the General Manager Salary Range.....	11/08/17 Personnel
Adopted Resolution 2017-01 Recommending Recreational Immunity Rights.....	01/24/17 Resolution
Adopted Resolution 2017-02 Creating an International Terminal Users Committee.....	02/28/17 Resolution
Adopted Resolution 2017-03 Creating a Commercial Fishing Users Group Committee.....	02/28/17 Resolution
Adopted Resolution 2017-04 Authorizing Transfers of Appropriated Funds Within the 2016-17 Fiscal Year Budget.....	03/28/17 Resolution
Adopted Resolution 2017-05 Adopting Supplemental Budget for FY 2016-17 and Making Appropriations.....	04/25/17 Resolution
Adopted Resolution 2017-06 Updating the Port of Newport's Capital Improvement Prioritization List and Identifying the..... International Terminal Shipping Facility as the Port's Top Capital Priority.....	05/23/17 Resolution
Adopted Resolution 2017-07 Adopting a Compensation Plan for Port Employees.....	05/23/17 Resolution
Adopted Resolution 2017-08 Setting Rates, Fees & Charges.....	05/23/17 Resolution
Approved Resolution 2017-10 Authorizing Check Signers.....	07/25/17 Resolution
Approved Resolution 2017-11 Amending the Port of Newport Facilities Code to Add a Violation for Unauthorized Trash Removal.....	08/22/17 Resolution
Adopted Resolution 2017-12 Amending the Port of Newport Facilities Code relating to Vessel Insurance Changes.....	10/30/17 Resolution
Approved a Special Use Permit for the Newport Booster Club's Newport Marathon.....	02/28/17 SUP
Approved a Special Use Permit for the OMSI Camp Gray Open House.....	02/28/17 SUP
Approved a Special Use Permit for the Ducks Unlimited Halibut Derby.....	02/28/17 SUP
Approved a Special Use Permit for the March for Science.....	03/28/17 SUP
Approved a Special Use Permit for Davis Shows Loyalty Days Carnival.....	03/28/17 SUP
Approved a Special Use Permit for Ardor Adventure Events 2017-18.....	05/23/17 SUP
Approved a Special Use Permit for the Yaquina Bay Yacht Club's Summer Sailstice.....	06/27/17 SUP
Approved a Special Use Permit for the Oregon Sea Grant's Shop at the Dock.....	06/27/17 SUP
Sponsored the Wild Seafood Night to Remember to be held at NOAA MOC-P.....	06/27/17 SUP

Approved a Special Use Permit for the Barrel to Keg Relay.....	06/27/17 SUP
Approved a Special Use Permit for the U-DA-MAN Fishing Tournament.....	07/25/17 SUP
Approved a Special Use Permit for the 2018 Seafood & Wine Festival.....	11/28/17 SUP
Approved a Special Use Permit for the U-DA-MAN Fishing Tournament.....	12/19/17 SUP

The Port of Newport saw a lot of changes this year, including changes in Management and Commissioners. The President, Vice President, Secretary/Treasurer look forward to continuing their work to develop the Port. The Port Commission met thirty-three times in 2017, and expect this work to bear fruit in the coming years. This Annual Report is submitted to the Port of Newport by:

 Patricia Patrick-Joling, President	01/23/18
 Jeff Lackey, Vice President	01/23/18
 Stewart Lamerdin, Secretary/Treasurer	01/23/18