<u>PORT OF NEWPORT COMMISSION WORK SESSION AGENDA</u>
Tuesday, April 2, 2019, 12:00 pm
South Beach Activities Room
2120 SE Marine Science Drive, Newport, OR 97365

If you want to comment on a particular agenda item during the meeting, please complete a comment form and submit before the meeting is called to order.

  I.   Call to Order
  II.   Public Comment (3 minute limit per person)
  III.   Port of Newport Board Practices Assessment
         Facilitated by Rob Mills, SDAO Consultant
  IV.   Public Comment (3 minute limit per person)
  V.   Adjournment

Regular monthly meetings are scheduled for the fourth Tuesday of every month at 6:00 p.m.

The Port of Newport South Beach Marina and RV Park Activity Room is accessible to people with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours in advance of the meeting to Port of Newport Administration Office at 541-265-7758.

Link for directions to the RV Park Activity Room:
https://www.portofnewport.com/recreational-marina-rv-parks-maps

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SDAO
SPECIAL DISTRICTS
ASSOCIATION OF OREGON

SPECIAL DISTRICT BOARD PRACTICES ASSESSMENT

PORT OF NEWPORT
April 2, 2019

Board: Stewart Lamerdin; Sara Skamser; Walter Chuck; Jeff Lackey; Jim Burke

KEY PERFORMANCE AREAS	RATING			ASSESSMENT
	Good	Caution	Danger	
Board Duties and Responsibilities				
Adherence to standards of good stewardship				
Demonstration of good governance practices				
Operational Compliance				
Overall regulatory compliance				
Timeliness of compliance reporting				
Potential compliance challenges				

Budget and Finance				
Consistency in budgeting to meet needs				
Soundness of financial practices				
Customer Relations				
Management of service problems				
Improvements to customer service				
Personnel Administration				
Staff morale and work climate				
Management of employee performance				
Alignment of positions with work assignments				
Policies and Procedures				
Soundness of administrative policies				
Consistency between work practices and policies				
Efficiency of staff and work systems				